

5 Steps To Scholarship Success

1. Know what's on offer

Go on to the MoneyHub scholarship database on the Careers page (under Scholarships) (www.rathkeale.school.nz) and check out the additional links. Most libraries provide free access to the givME database.

Get to know the full range of scholarships available to you so you don't miss out on anything.

2. Make sure you qualify

Read through the scholarship information carefully to make sure you meet the criteria. Make a list of the scholarships you are qualified to apply for.

3. Gather your information

To apply for a scholarship, you will most likely need to fill out forms and supply documents to support your application. You need to collect, make copies of, and certify all the necessary documents to supply your applications. You may also be asked to attend an interview with the selection panel.

4. Make a good Impression

A sloppy, late or incomplete application might cause the selection panel to think that the scholarship is not important to you or that you are not really interested. Allow yourself plenty of time to put case and effort into your application. Try to do everything you can to show that you are deserving of the award. Be tidy, be thorough and be timely.

5. Do a final check

Check, check, and recheck. Use this checklist to make sure you are ready to submit your application.

- Fill in the application forms carefully
- Check for spelling mistakes
- Provide all the necessary supporting documents
- Get copies of documents certificated
- **Meet the closing date**
- Make copies of every supplication sent.
- Provide current contact details
- Get someone to check over your application – they might pick up something you've missed.